

# NEIGHBOURHOOD TEA PARTY CONVERSATION KIT

As lockdown eases and the year draws to a close - we invite you to get together either online or face to face (in a COVID safe way and subject to restrictions) to chat to your neighbours, friends and other local people about what's important to your neighbourhood.

Follow these seven easy steps - it'll be a piece of cake! 🍰

## 1. Organise the guest list

If this is for a regular meeting of your book club, parent group or other group you're involved in, this bit might be super easy! Keep in mind, the goal of the neighbourhood tea party is to get to know people better and hear more about their thoughts on your neighbourhood. If this is your first tea party, 6 might be a good number to start with!

## 2. Choose a date and time and format in line with COVID safe practices

You can host your event online. Check out this [step-by-step guide](#) if you need some extra help with Zoom. Subject to COVID restrictions you might also consider meeting in person. Somewhere outdoors like a local park or open space is preferable and remember COVID safe practices. Vaccinations are recommended for anyone you are meeting over the age of 12. For more information <https://www.coronavirus.vic.gov.au/how-we-live#social-gatherings>

## 3. Invite your friends

Send through the invite and get it in people's diaries as early as possible. The festive season is upon us and calendars can fill up quickly!

## 4. Organise a note-taker

Print off the questions on the following pages or jump on the survey on the Participate Kensington page. If you feel you'll be too busy being the host to also jot things down, you can nominate someone else to have some paper and pens handy to take notes or fill out the survey directly via Participate Melbourne.

## 5. Pick your tea and snacks

To make this part of organising easy, if meeting in person you can ask everyone to bring a little something to share and their own cup/plates to reduce waste.

## 6. Enjoy your tea party!

If everyone attending is comfortable with it, don't forget to take some photos of your group and use the hashtag #participatekensington to share your neighbourhood tea party with us on social media.

## 7. Share your feedback with us

Make sure you share your feedback with us so we can use it to inform our planning. Check out all the details on how to do this on the last page of this toolkit.

# DISCUSSION GUIDE

Additional notes

1. Do you live / work / own a business /study in Kensington?

.....

.....

2. How long have you lived / worked / owned a business / studied in Kensington?

.....

.....

3. What attracted you to live / work / own a business / study in Kensington?

.....

.....

.....

.....

4a. Do you think Kensington is headed in the right direction?

.....

.....

.....

.....

4b. Why do you say that?

.....

.....

.....

.....

# DISCUSSION GUIDE

please write in the number of participants in each relevant box

5. Which of the following services, facilities, open spaces in Kensington have you used in the past 2 years?

- |   |  |   |  |
|---|--|---|--|
| <input type="checkbox"/> Kensington Town Hall                             | <input type="checkbox"/> Kensington Maternal Child Health Centre   | <input type="checkbox"/> Riverside Park/ Kensington Banks (including tennis courts) | <input type="checkbox"/> Council Reserve                 |
| <input type="checkbox"/> Kensington Community Recreation Centre           | <input type="checkbox"/> Kensington Community Children's Co-operative (KCCC)                                     | <input type="checkbox"/> Newmarket Reserve  | <input type="checkbox"/> Cornish Lane Council Reserve    |
| <input type="checkbox"/> The Venny  | <input type="checkbox"/> Kensington Community Garden   | <input type="checkbox"/> The Crescent Council Reserve                               | <input type="checkbox"/> McAllister Mews Council Reserve |
| <input type="checkbox"/> Kensington Neighbourhood Centre (Anthony Street) | <input type="checkbox"/> Kensington Stockyard Garden   | <input type="checkbox"/> Stock Route Reserve  | <input type="checkbox"/> Kensington Hall Reserve         |
| <input type="checkbox"/> Kensington Neighbourhood House (McCracken St)    | <input type="checkbox"/> Kensington Compost hub  | <input type="checkbox"/> Women's Peace Garden                                       | <input type="checkbox"/> Peppercorn Park                 |
| <input type="checkbox"/> Flem-Ken Bowls Club                              | <input type="checkbox"/> JJ Holland Park - including sports ovals, pavillon, playspace, skate park and BMX track | <input type="checkbox"/> Bayswater Road Park  | <input type="checkbox"/> Rankins Road Reserve            |
| <input type="checkbox"/> Flemington-Kensington Legal Service              |  | <input type="checkbox"/> Cuffe Walk Council Reserve                                 | <input type="checkbox"/> Woodruff Street Reserve         |
| <input type="checkbox"/> Maribyrnong Moonee Valley LLEN                   |  | <input type="checkbox"/> Mercantile Parade  |  |

☐ Other: .....

6. Are there any services or facilities or types of open spaces that you feel are missing in Kensington?

.....  
.....

7. What do you see as being the top three priorities for Kensington?

- ☐ Aboriginal Melbourne
- ☐ Access and affordability
- ☐ Climate and biodiversity emergency
- ☐ Economy of the future
- ☐ Melbourne's unique identity and place
- ☐ Safety and wellbeing

Additional notes

Page 3 of 6

# DISCUSSION GUIDE

please make a mark on the scale for every participant!

Additional notes

8. Are there any initiatives that you think are missing that could address these top three priorities?

.....

.....

.....

9. How strongly do you agree or disagree with the following statements?

City of Melbourne understands the needs of the community

.....

1	2	3	4	5
Strongly disagree				Strongly agree

I feel connected to my local community

.....

1	2	3	4	5
Strongly disagree				Strongly agree

It is important that I'm connected to my local community

.....

1	2	3	4	5
Strongly disagree				Strongly agree

I am informed about what's happening in the community

.....

1	2	3	4	5
Strongly disagree				Strongly agree

I feel empowered to participate in community life

.....

1	2	3	4	5
Strongly disagree				Strongly agree

Page 4 of 6

**DISCUSSION GUIDE** please make a mark on the scale for every participant!

**DISCUSSION GUIDE** please make a mark on the scale for every participant!

## Additional notes

10. How do you define safety? In your own words, describe what it means for you to feel safe.

.....

.....

.....

.....

11a. Thinking about your answer to the question above, how safe do you feel in Kensington on a scale of 1-5?

.....

1 2 3 4 5  
Not very safe Very safe

11b. Why do you feel this way?

.....

.....

12. Which of the following people could you get help from, during a disaster or emergency situation?

family

neighbours

☐ friends

☐ none

13. Do you have an emergency plan or emergency kit to utilise in the event of a disaster?

☐ yes☐ no

14. How confident are you that people in your neighbourhood would pull together during a disaster or emergency situation?

.....

1 2 3 4 5  
Don't know/ Very  
Not at all confident  
confident

## DISCUSSION GUIDE

## Additional notes

15. How did you find out about Participate Kensington?

.....

.....

16. How would you like to receive information about what's happening in your neighbourhood?

.....


17. Any other comments?


.....

.....

.....


## How to return the feedback gathered at your tea party

 Thank you for taking the time to host a conversation and contribute to the development of our Neighbourhood Plan for Kensington. We hope you got to know some of your neighbours and friends better and had some fun!

 There are a couple of ways you can return the notes from your conversation to the City of Melbourne. Please make the notes as clear as possible (dot points around key themes are great!) to enable us to easily collate and analyse them.

 Scan or take photos of your notes and email to [meldel@melbourne.vic.gov.au](mailto:meldel@melbourne.vic.gov.au)

 Mail them to GPO Box 1603 Melbourne  
VIC 3001, addressed to Melanie Del  
Monaco, Community Development.

 Please ensure your feedback is returned by 22 December 2021.

## WHAT HAPPENS NEXT?

All of the information provided during this consultation period will be collated and will help us shape the development of a new Neighbourhood Plan for Kensington. Click the follow button on the Participate Kensington page to receive updates.

Your feedback may also be used to inform other Council planning and projects.

Enter our prize draw!

If everyone who attended the tea party is comfortable with it, share your screenshot on our community wall and enter our prize draw! (full T&Cs are on our website)



Page 6 of 6