The City of Melbourne and Development Victoria are seeking Expressions of Interest (EOI) from the Docklands community to become members of the Docklands Representative Group (DRG). Members will help lead the Docklands Community Forum, a regular forum of people across Docklands working collaboratively to create a more connected, prosperous and vibrant place.

Docklands Community Forum: help create a stronger and more connected community

The Docklands Community Forum was established in 2012 as an interim measure to help inform the implementation of the Docklands Community and Place Plan and the development of Docklands into its second decade.

Over this time, Docklands has grown and transformed considerably and there are now more than 10,000 residents and 50,000 workers in Docklands. In 2017, the City of Melbourne undertook a review of the forum, and gathered feedback from the community to understand how it could be improved. Based on these findings, we are implementing a range of recommendations to help increase participation in the forum and align it to better meet current community interests and needs.

The forum has previously been convened by the City of Melbourne with support from Development Victoria. From 2018, we are beginning to transition the forum to enable it to be a genuinely community-led initiative in 2019.

For further background information about the forum see <participate.melbourne.vic.gov.au/dcf> or <www.melbourne.vic.gov.au/dcf>

Get involved and help lead the Docklands Community Forum into an exciting new era.

Who are we looking for?

We’re looking for a diverse group of people with energy, passion and ideas to help further improve Docklands as a place for everyone. The Docklands Representative Group will comprise of between 12 and 20 people to help organise and lead the forum quarterly.

Members will be required to:

• Connect to the Docklands community to share and promote the forum, as well as encourage greater and more diverse community involvement in the forum and projects arising from it.

• Act as facilitators to ensure the diverse views of the Docklands community are considered and represented in discussions and initiatives.

• Work collaboratively with members to develop a new Terms of Reference and ways of working for the forum.

• As appropriate, identify and undertake community-led initiatives that respond to local needs.

• Organise, run and promote quarterly Docklands Community Forum meetings with support from City of Melbourne and Development Victoria.

• Undertake roles within the meeting as required, such as chairing, minute taking and other responsibilities.

• Attend quarterly Docklands Community Forum public meetings (held on Wednesdays in 2018) and monthly meetings of the Docklands Representative Group. Times and days to be agreed with group once members appointed.

• Demonstrate respectful engagement and behaviour towards others including community members, City of Melbourne officers, Development Victoria staff and other stakeholders.

• Act with integrity, confidentiality, diligence and care.

How to lodge an Expression of Interest

Interested community members are encouraged to complete an Expression of Interest form

online at <participate.melbourne.vic.gov.au/dcf>

This completed form can also be submitted, via:

**Email:** community.engagement@melbourne.vic.gov.au

**Post:** Placemaking and Engagement Branch

Docklands Representative Group Application

City of Melbourne

GPO Box 1603

MELBOURNE VIC 3001

**In person:** Melbourne Town Hall , Administration Building, 120 Swanston Street, Melbourne, 7.30am to 5pm Monday to Friday (Public holidays excluded).

**Applications close on Monday 7 May at 5pm**.

Short listed applicants will be invited to attend an interview in the week beginning 28 May 2018.

If you require any further information regarding the forum and lodging an expression of interest, please contact:

Melanie Del Monaco

Community Engagement Partner

Ph 9658 8092 (Tuesday - Friday))

Email melanie.delmonaco@melbourne.vic.gov.au

Selection Criteria for Docklands Representative Group members

Applicants need to meet the following key criteria:

• Live, work or be part of a group or business based or operating in Docklands

• Demonstrate a genuine passion for Docklands

• Capacity and willingness to undertake the roles and responsibilities of DRG members as outlined above

In the aim of attracting diverse community members to the Docklands Representative Group, members need to represent one of more of the following perspectives:

• Local residents, with a spread of members from across Docklands to represent and connect the diverse geographical areas of Docklands.

• Members of local community and business groups.

• Local businesses, large corporations and their workers.

• Experience with waterways, preferably owning, operating or managing a water-based business.

• Families with children.

• Students.

• Young people aged 16-25.

• Seniors.

• Aboriginal and Torres Strait Islander people.

• Culturally and Linguistically Diverse (CALD).

• Person with a disability, or carer of a person with a disability.

• Environmental sustainability.

• Social justice and inclusion.

• Public transport and bike users.

Expression of Interest FORM

Must be submitted by Monday 7 May, 5pm

Thank you for your interest in the Docklands Representative Group. Please complete the following form. More information is available at [www.melbourne.vic.gov.au/dcf](http://www.melbourne.vic.gov.au/dcf)

**Name:**

**Organisation (if applicable):**

**Residential address:**

**Contact phone number:**

**Email:**

**1. To which age group do you belong?**

* 16 - 25
* 26 - 40
* 41 - 55
* Over 55

**2. Are you available to attend quarterly meetings on a Wednesday evening between 6pm – 8pm?**

* Yes
* No

**3. Tell us about your connection to Docklands.** (tick all that apply)

* Local resident. Please indicate which part of Docklands you are based.
* Members of local community and business groups. Please provide name of group/s.
* Local businesses, large corporations and their workers. Please provide details.

**4. Please tell us which of the following perspective/s (if any) you could bring to the Docklands Representative Group (please tick all that apply**)

* Experience with waterways, preferably owning, operating or managing a water-based business.
* Families with children
* Students
* Young people aged 16-25
* Seniors
* Aboriginal and Torres Strait Islander people
* Culturally and Linguistically Diverse (CALD)
* People with a disability, or carers of people with a disability
* Environmental Sustainability
* Social justice and inclusion
* Public transport and bike users
* Other perspective or interest group. Please detail………

Please provide any additional information or details to support categories you have selected above.

**5. Please tell us how you currently connect with the Docklands community and how you would share or promote the work of Docklands Representative Group?**

**6. We’re seeking involvement of community members who can demonstrate a broad understanding of community needs and aspirations with regard to Docklands. In your experience what do you believe these needs and aspirations are?**

**7. We’re seeking community members who can work collaboratively with others, help identify issues and opportunities, and take action. Please provide an example of how you have demonstrated this.**

**8. Docklands Representative Group members will need to act respectfully and work collaboratively with others who may hold differing or opposing views. Please tell us what skills or experience you may have in working within a diverse group of people with differing views**.

**9. Please detail or attach any other information to support your application for the Docklands Representative Group**

***Thank you for your interest in the Dockland Representative Group.***